

## **RUF New Ministry Checklist for Presbyteries**

In general chronological order

### **Actions:**

- \_\_\_\_\_ Presbytery form an RUF committee.
- \_\_\_\_\_ Send \$5,000 to the national office to open an account for the new ministry.
- \_\_\_\_\_ Create a budget for the first year.
- \_\_\_\_\_ Presbytery approve the budget.
- \_\_\_\_\_ Send the first year budget to the national office.
- \_\_\_\_\_ With the Area Coordinator, select a campus minister candidate.
- \_\_\_\_\_ Interview the candidate.
- \_\_\_\_\_ Vote to call the candidate.
- \_\_\_\_\_ Presbytery vote to call the candidate.
- \_\_\_\_\_ Presbytery vote to affiliate with RUF.
- \_\_\_\_\_ Send signed call to the national office.
- \_\_\_\_\_ Send signed affiliation agreement to the national office.

### **Deadlines:**

1. September 1
  - Send \$5,000 to the national office to open an account for the new ministry.
  - Send the first year budget to the national office.
2. January 1
  - Discuss at least one campus minister candidate with the Area Coordinator.
3. March 1
  - Interview at least one campus minister candidate.
4. March 15
  - 40% of first year budget in the ministry account (cash).
  - 40% of the yearly budget pledged for five years.
  - 2 churches pledged to give for 2 years.
5. May 1
  - Campus minister receive his call.
  - Send signed call and signed affiliation agreement to the national office.